

NOTICE OF MEETING

SPECIAL LICENSING SUB COMMITTEE

Tuesday, 4th May, 2021, 7.00 pm - MS Teams

Members: Councillors Luke Cawley-Harrison, Peter Mitchell and Sarah Williams
(Chair)

Quorum: 3

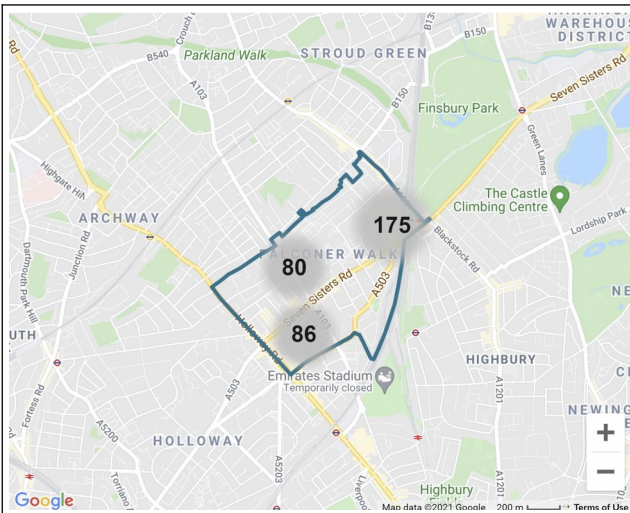
**5. APPLICATION FOR A NEW PREMISES LICENCE FOR THE OPEN ARMS -
FINSBURY PARK, LONDON N4 (PAGES 1 - 46)**

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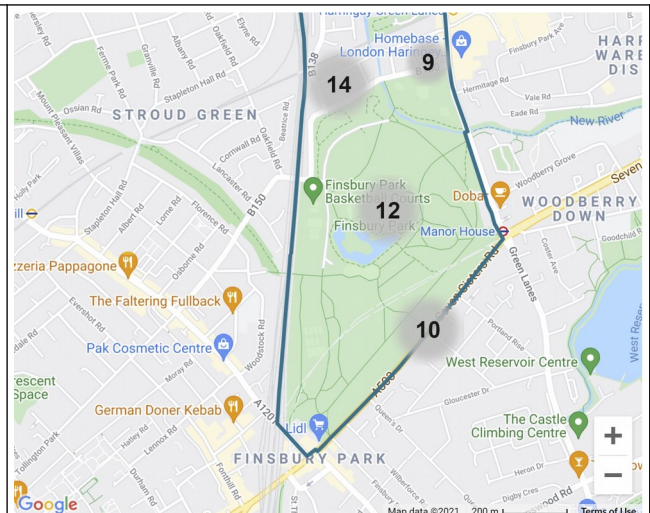
John Jones
Monitoring Officer (Interim)
River Park House, 225 High Road, Wood Green, N22 8HQ

Friday, 30 April 2021

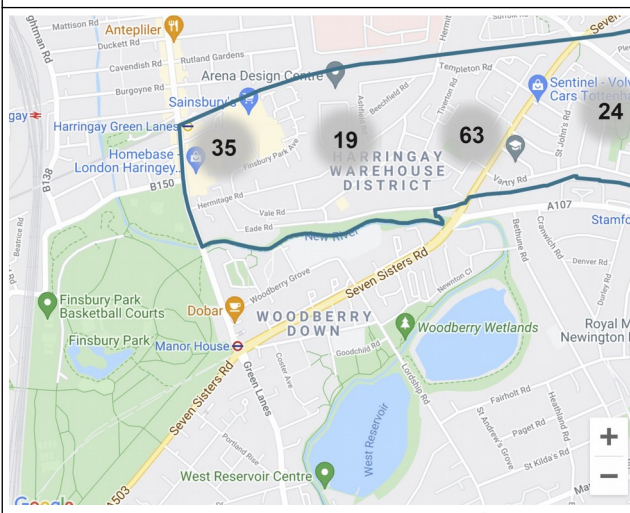
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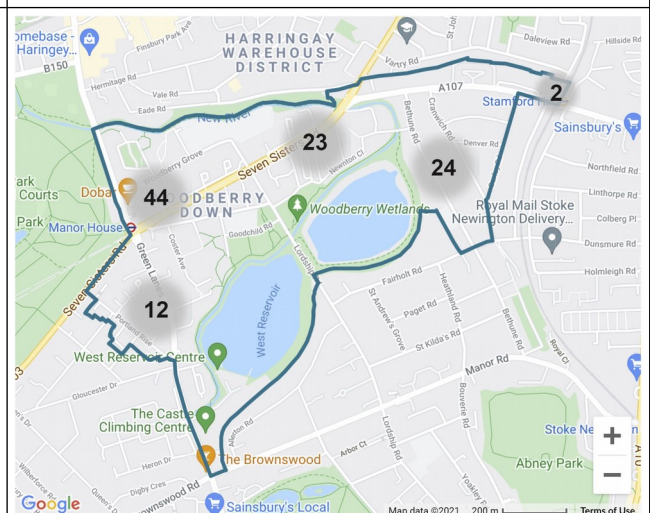
Finsbury Park Area Crime Figures February 2021



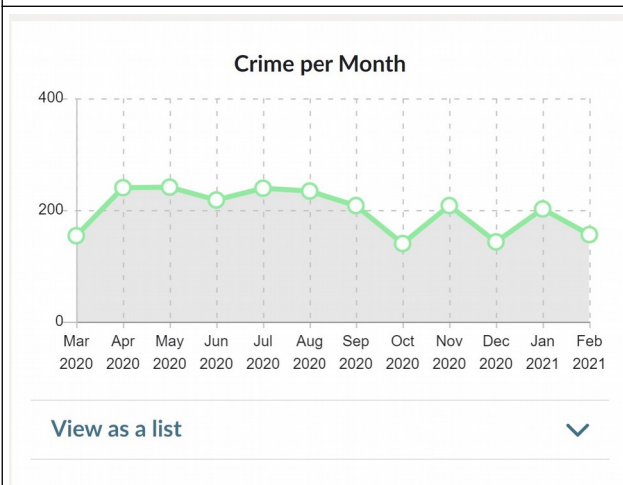
Harringay Area Crime Figures February 2021



Seven Sisters Area Crime Figures February 2021



Woodberry Down Area Crime Figures February 2021



Harringay Area Crime Figures

Crime Figures are presented for February (only February) 2021 taken from <https://www.police.uk/pu/your-area/metropolitan-police-service/harringay/?tab=CrimeMap>

It can be seen from the Harringay graph of the last 12 months that there is an increase in the number of crimes reported over the summer months, when it is proposed that this licence be granted.

For the Harringay area these crimes are mainly anti-social behaviour (66) followed by violence and sexual crimes (24) the two categories most feared by park users.

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Covid-19 Risk Assessment

Company name: We Are The Fair on behalf (WATF) of Assembled GALA Ltd (AG) for ‘The Open Arms’ (TOA)

Assessment carried out by: Rob Dudley (RD)

Date assessment was carried out: 12/04/2021

Activity: ‘The Open Arms’, Finsbury Park, London N4 (12:00 – 21:00 Wed, Thu, Fri, Sat, Sun, (Bank Hol Mon) weekly, commencing 19/05/2021 until 19/09/2021)

Assessment reviewed:

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	When is the action due?	Review Date?
Spread of Covid-19 Coronavirus	<ul style="list-style-type: none"> Staff Customers Traders Vulnerable 	<p><u>Hand Hygiene</u></p> <ul style="list-style-type: none"> Hand washing facilities with soap and hot running water must in place for all food traders at their individual kiosk. 	Employees, traders, security to be reminded on a regular basis to wash their hands for 20 seconds with water and soap and the importance of proper drying with disposable towels. Also reminded to catch coughs and sneezes in tissues – Follow Catch it, Bin it, Kill it and	AG	26/05/2021	26/05/2021

	<p>groups – elderly, pregnant workers, those with existing underlying health conditions</p> <ul style="list-style-type: none"> • Anyone else who physically comes in contact with you in relation to your 	<p>Bar Staff and Security staff should also have access to soap and hot running from the Bar Container</p> <ul style="list-style-type: none"> • Customers requested to use hand sanitiser. Sanitiser is available for customer use on both the bar and food containers as well as in each toilet cubicle • Drying of hands with disposable paper towels • Gel sanitisers available for staff to use <p>Cleaning Frequently cleaning and disinfecting objects and surfaces that are touched regularly particularly in areas of high use such as counters, PDQ machines,</p>	<p>to avoid touching face, eyes, nose or mouth with unclean hands.</p> <p>To help reduce the spread of coronavirus (COVID-19) reminding everyone of the public health advice - https://www.gov.uk/coronavirus</p> <p>Rigorous checks will be carried out by General Manager (GM) to ensure that the necessary procedures are being followed. GM to monitor bar staff and food staff's cleaning practices.</p>	AG	26/05/2021	26/05/2021
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	<p>business</p>	<p>toilets etc using appropriate cleaning products and methods.</p> <p>All payments will be made contactless.</p> <p>Caterers to use disposable (either bio-degradable or recyclable) food trays/bowls etc.</p> <p>Suitable number of appropriate bins provided throughout the venue (emptied on a daily basis by First Mile).</p> <p><u>Social Distancing</u> Markings on the floor in front of each container to show customers where they should stand in the queue to ensure at least 2 metre gaps.</p> <p>There will be a socially distanced queue for toilets, with 2m floor markings with members of site staff and security roaming to</p>	<p>Staff, traders and security to be reminded on a daily basis of the importance of social distancing.</p> <p>GM to monitor audience behaviour to ensure that social distancing is maintained</p> <p>Daily trading will need to be closely assessed to monitor the impact of other factors relating to the level of busyness – weather, holidays etc. and the subsequent impact on the ability to maintain social distancing</p>	<p>AG</p>	<p>26/05/2021</p>	<p>26/05/2021</p>
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	<p>remind the public to keep a safe distance.</p> <p>Signage to be in place throughout premises to remind customers of the importance of social distancing</p> <p>Keeping the number of staff onsite at one time to a minimum</p> <p><u>Wearing of Gloves and Masks</u> All staff will wear face masks at all times.</p> <p>Gloves and masks are available for all staff onsite.</p> <p><u>Staff Travel To/From Work</u> All staff / traders / contractors encouraged to avoid public transport where possible, and travel by bike or walking.</p>	<p>Staff to be reminded that wearing of gloves is not a substitute for good hand washing.</p> <p><i>Public are anticipated to walk to the venue from their workplace or home</i></p> <p>All staff, traders and security will be required to complete a pre-attendance declaration confirming the following:</p> <ul style="list-style-type: none"> ● I am not currently displaying any of the main symptoms of Coronavirus. The main symptoms are: <i>A high temperature (37.8°C or above) or the sense of having a fever</i> <i>A new, continuous cough</i> 	<p>AG</p> <p>AG</p> <p>AG</p>	<p>26/05/2021</p> <p>26/05/2021</p> <p>26/05/2021</p>	<p>26/05/2021</p> <p>26/05/2021</p> <p>26/05/2021</p>
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		<p>Symptoms of Covid-19 If any member of staff, trader or security becomes unwell with a new continuous cough, a high temperature and/or a loss of smell/taste during their shift, they will be sent home and advised to follow the stay at home guidance and arrange to be tested.</p> <p>If advised that a member of staff or public has developed Covid-19 and were recently at the venue, the GM will liaise with LBL EH regarding contacting PHE and other relevant bodies.</p>	<p><i>A loss or change to your sense of smell or taste</i></p> <ul style="list-style-type: none"> ● I have not tested positive for Coronavirus in the last 14 days. ● I do not live with, or in the last 14 days had close contact with, someone who has tested positive or is displaying the symptoms of Coronavirus. ● I have not previously been ‘shielding’ or have any other underlying health conditions which might make me particularly vulnerable to Coronavirus. ● Within the last 14 days I have not returned to England from any country with Coronavirus travel restrictions. <p>https://www.gov.uk/guidance/coronavirus-covid-19-travel-corridors</p> <p>NHS QR code posters to be available at the entrance to the premises as well as at each kiosk and on each picnic table. All customers will be required to check in on arrival.</p>	AG	26/05/2021	26/05/2021
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		<p><u>Test & Trace</u> Contact details for all customers, staff, traders and security working at the premises will be maintained by the GM for a minimum of 21 days.</p> <p><u>Sharing Equipment</u> Performers will need to provide their own Covid Risk Assessments</p> <p>Any shared equipment must be cleaned between performances</p> <p><u>PCR Testing for Staff Members</u> Members of staff will be required to take a PCR test every 3-4 days when working on site. If staff are working full time i.e. 5 days a week they will be required to take a test twice per week. If they are working part time i.e. 4 days or less, they will be required to take one test per week.</p> <p>Staff will be reminded that tests can be collected from nearby</p>		AG	26/05/2021	26/05/2021
				AG	26/05/2021	26/05/2021

		<p>chemists and/or testing centres with the below being the nearest:</p> <p>L Rowland & Co (Retail) Ltd - 274 Green Lanes</p> <p>Address 274 Green Lanes, London, N4 2NH</p> <p>Stoke Newington Lateral Flow Test Site</p> <p>Address Stoke Newington Town Hall, Hackney, N16 9JP</p> <p>Alternatively they can order lateral flow tests to their home via https://www.gov.uk/order-coronavirus-rapid-lateral-flow-tests</p>				
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<p>Local (venue) outbreak of Coronavirus</p>		<p><u>Test & Trace</u> Contact details for all customers, staff, traders and security working at the premises will be maintained by the GM for a minimum of 21 days.</p>	<p>All staff, traders and security will be required to complete a pre-attendance declaration confirming the following:</p> <ul style="list-style-type: none"> ● I am not currently displaying any of the main symptoms of Coronavirus. The main symptoms are: <i>A high temperature (37.8°C or above) or the sense of having a fever</i> <i>A new, continuous cough</i> <i>A loss or change to your sense of smell or taste</i> ● I have not tested positive for Coronavirus in the last 14 days. ● I do not live with, or in the last 14 days had close contact with, someone who has tested positive or is displaying the symptoms of Coronavirus. ● I have not previously been 'shielding' or have any other underlying health conditions which might make me particularly vulnerable to Coronavirus. ● Within the last 14 days I have not returned to England from any country with Coronavirus travel restrictions. https://www.gov.uk/guidance/coronavirus-covid-19-travel-corridors 			
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			<p>NHS QR code posters to be available at the entrance to the premises as well as at each kiosk and on each picnic table. All customers will be required to check in on arrival.</p> <p>There will be adequate signage around the venue detailing instructions on what a customer should do if they fall ill within 7 days of visiting the premises.</p> <p>We will advise staff to ensure they monitor their health and that of anyone they live with or have come into contact with. All employees are to inform their line manager immediately if they experience symptoms, however mild. Symptomatic members of staff must not come into work and will be sent home immediately if a symptom develops while on shift.</p> <p>In line with guidance, we will be keeping records of customers and staff records for 21 days post-visit. This will help to assist NHS Test and Trace with data requests, thus helping control and contain outbreaks.</p> <p>In the event of an outbreak we will compile the following:</p> <p>Identify the Source and Gather Information</p>			
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			<p>Staff: Name and contact details of all the staff that have come into contact with the staff member who has COVID-19. Dates that they worked together.</p> <p>Customers Name and contact details of all the customers who were in the building on the dates the infected customer or staff member(s) were in the venue.</p> <p>Contact Public Health England</p> <p>If the infected person(s) is a staff member:</p> <ul style="list-style-type: none"> • Report the suspected outbreak to the local Public Health England health protection team under RIDDOR. We will report if a member of staff has tested positive for COVID-19 by submitting a form on the Health and Safety Executive's website HERE. • Provide all above gathered information to Public Health England including rotas. <p>If the infected person(s) is a customer:</p> <ul style="list-style-type: none"> • Again reporting to Public Health England on this form, and we'll supply the name and 			
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			<p>contact details of all the customers who were in the venue on the dates that the infected person(s) were in the venue.</p> <p>In the event of a confirmed outbreak, we will revisit our risk assessment and adjust accordingly.</p> <p>We'll also take the following steps:</p> <ul style="list-style-type: none"> ● Put staff who have been in contact with the virus on sick leave for 14 days. ● Deep clean your venue, particularly any public touch points. ● Inform customers that person(s) who have been to our venue have tested positive for COVID-19 on our website and social media. ● Write to all customers and staff who were in the venue on the identified days. <p>We will only close the venue if deemed necessary and have written advice from Public Health England, the local Police or Local Authority asking us to.</p>			
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The Open Arms



SAFETY MANAGEMENT PLAN

Finsbury Park

VERSION:	DATE:	AUTHOR:	CHECKED BY:	DETAILS:
DRAFT V1	04/02/2021	YASMIN GALLETTI	ELLE CASTLE	DRAFT FOR REVIEW
DRAFT V1.1	22/04/2021	YASMIN GALLETTI	ELLE CASTLE	SUBMISSION FOR LSC
DRAFT V1.2	22/04/2021	YASMIN GALLETTI	ELLE CASTLE	UPDATES FOR RESPONSIBLE AUTHORITIES
DRAFT V1.3	28/04/2021	YASMIN GALLETTI	ELLE CASTLE	UPDATES FOR RESPONSIBLE AUTHORITIES & SUBMISSION FOR LSC

Wednesday 26th April – Sunday 19th September 2021

CONFIDENTIAL

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1. THE OPEN ARMS – FINSBURY PARK

Finsbury Park
London
N4

51°34'15.0"N
0°05'56.9"W
pinch.ankle.faster

2. BACKGROUND

The Open Arms is a performance-led pop-up located within Finsbury Park.

Each week from Wednesday to Sunday, the site will be operational serving food and drink from a variety of independent traders. The hub of the site will consist of a bespoke bar structure and 3 independent and local food vendors in close proximity. Relaxed seating will be provided on a first come, first serve basis with a small performance area positioned as the primary focus playing host to a carefully curated line up of grassroots music performers, theatre and spoken word.

The pop-up is hoped to take place from late May to mid-September and a support covid-19 Risk Assessment has been created look at the necessary measures the organisers must employ to ensure compliance with public safety and public health measures.

The area of the pop-ups and surrounding seating area will be demarked by a picket fence.

The operators behind the pop-up are Assembled Live Ltd who have a background in food, music and greenspace events. They have hired The Fair to consult on health and safety and operational factors.

3. CONSTRUCTION PHASE

The Operations Manager will have overall management of the site during the build, live and break phases. A Safety Advisor will be consulted throughout planning phases and will be present for the build to sign off on infrastructure.

Operations Team – The Operations Team will be led by the Operations Manager, who will work closely with the Safety Advisor and parks team to plan Traffic Management, Security Deployments, Accreditation, Site Access and Egress and Crowd Management. During the build and break they will evaluate the site design impact on operational

factors.

Production Schedule - The below outlines the key production schedule dates:

- . Pre-Production - Running from January/2021
- . Build - 08:00 – Sunday 23rd May – 11:00 Wednesday 26th May
- . LA Inspections - 16:00 – Tuesday 25th May
- . Area Live - 12:00 – Wednesday 26th May
- . Close - 21:00 – Sunday 19th September
- . Break - 08:00 – Monday 20th September

Pre-production – Due to the small scale of the pop up, we won't require many suppliers to provide the necessary infrastructure and staff. Regardless, familiar and trustworthy suppliers will be procured to supply any infrastructure needed.

Meetings are then held with contractors to evaluate the needs on site. All relevant H&S documentation is gathered from contractors well in advanced and shared with the Safety Advisor for review. If paperwork is not sufficient, changes are requested and no contractor shall be granted access to site without suitable and sufficient documentation.

Site Inductions – In advance of the pop-up taking place, a contractor pack containing information about the site, the site safety rules, roles and responsibilities and procedures on site is given to all contractors who must sign to say they have received this.

All 3rd party contractors, vendors and suppliers will be inducted on arrival to site on site rules and the covid risk assessment.

Following induction each team leader will sign his or her designated staff onto site and confirm that each one of them has been fully inducted and will comply to the on-site rules at all times. They will receive their build/break wristband upon completing this.

Build - The build of the festival site will commence on 23.05.2021 at 08:00 with the securing of the site and the installation of the requisite infrastructure according to the appended site plan. From this time the overall management of the site will come under the control of the Operations Team.

Contractors, traders and suppliers for the site build will enter and exit the site through the Endymion Road entrance.

The Operations Manager will be on site prior to arrivals of any contractor to ensure safe practices are understood and implemented.

During the final element of the build the Local Authority are invited to attend for a site survey. It is recommended this takes place at 16:00 on Tuesday 25th May at which point the main infrastructure will be ready and the Operations Team will have enough time to make any recommended changes.

Build Period Medical Cover – Throughout the build, live and break phases a member of the Operations Team will be First Aid trained to deal with any incidents or accidents that may occur.

Break - All operations will cease on Monday 20th September 2021 at 08:00

The roles and responsibilities of the Operations Team will remain the same as during site build phase.

As with the build phases, The Open Arms will comply with The Health and Safety at Work Act 1974, the Construction (Design and Management) Regulations 2015 and other relevant legislation and plans to provide and maintain a safe working environment and safe systems of work.

Welfare provision and lighting will be available to contractors as long as they are on site.

Contractors and market stall holders will dismantle and leave the site via the way they entered the site

4. LICENSING AND PLANNING

A Premises Licence has been applied for to cover the following licensable activities over the hours listed:

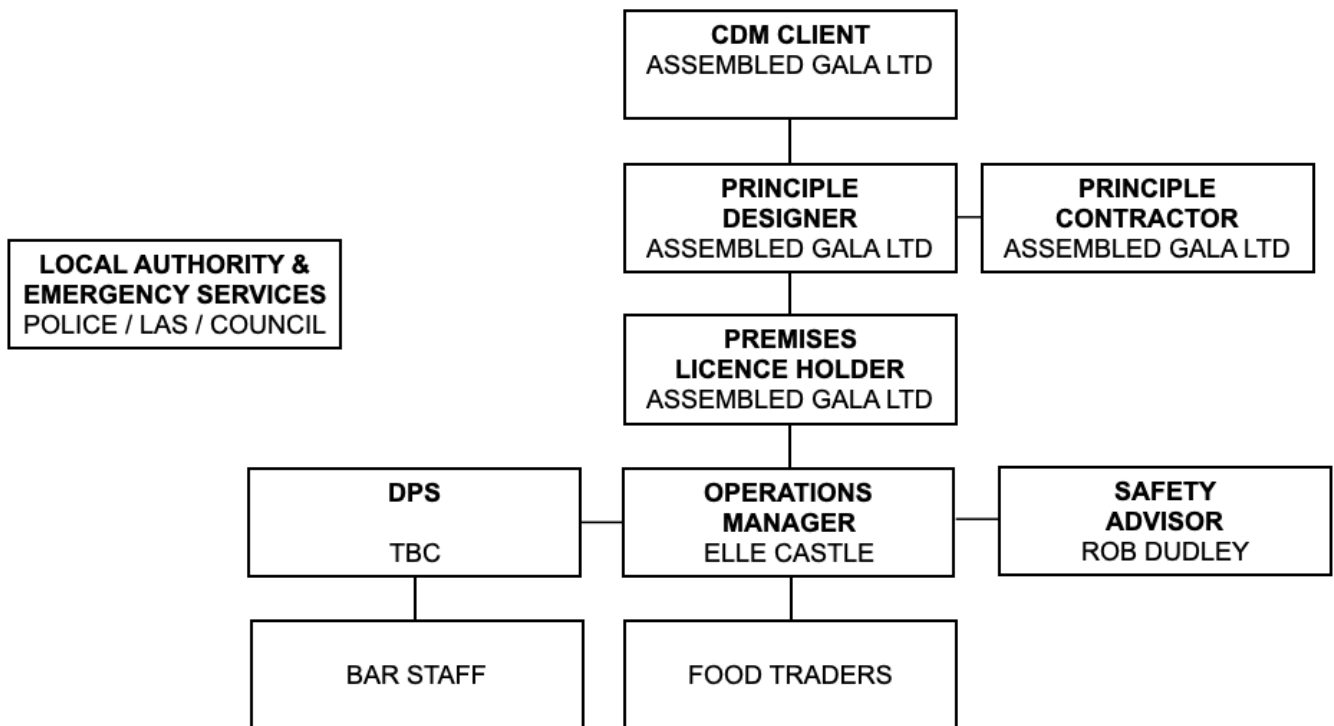
Activity	Wednesday	Thursday	Friday	Saturday	Sunday
Plays, Films, Live Music, Performance of Dance	12:00 – 21:00	12:00 – 21:00	12:00 – 21:00	12:00 – 21:00	12:00 – 21:00
Recorded Music	12:00 – 21:00	12:00 – 21:00	12:00 – 21:00	12:00 -21:00	12:00 – 21:00
Sale/Supply of Alcohol	12:00 – 21:00	12:00 – 21:00	12:00 – 21:00	12:00 – 21:00	12:00 – 21:00

Planning Permission has also been sought reference – 2021/0973 – the application period will end before the 21st May.

5. AUDIENCE AND CAPACITY

The pop-up is targeting local existing park users of all ages. The maximum capacity is 700 people at any one time in the under. This has been calculated in the understanding that of the total footprint of 6,224sqm there is 2,800sqm that is usable space for seating or standing. During times of social distancing a calculation of 4sqm per person is applied to get the maximum socially-distanced capacity in an area.

6. SAFETY COMMAND STRUCTURE



The Open Arms organisational structure ensures there is a direct chain of command and smooth flow of information between departments. The below details each key position across the Operations team and the diagram above demonstrates a snapshot view.

CDM Client, Principle Designer & Principle Contractor – Assembled Live,

Premise Licence Holder (PLH) – TBC, Assembled Live

General Manager – – Sam Mason, Assembled Live, the General Manager shall be acting as the Designated Premises Supervisor (DPS) and shall authorise and oversee the sale and/or supply of alcohol for the duration of the pop up.

Operations Manager – – Elle Castle, Assembled Live, The Operations Manager will have overall responsibility for the operation of the pop up ensuring the seamless collaboration between departments. The Operations Managers responsibilities will include Noise Management, security deployments, waste management, artist liaison, stakeholder relations and more. The Operations Manager shall act as the key first contact for all emergency services.

Safety Advisor – – TBC, We Are The Fair, The Safety Advisor shall advise the Operations Manager of the required safety measures employed at The Open Arms, both in terms of its physical design and its operation.

A breakdown of daily approximate staffing numbers can be seen below:

Supplier / Company	Number of staff	Position
The Open Arms (Assembled GALA Ltd - licence holder)	10	Operations Director and Venue lead: Elle Castle

		General Manager & DPS: Samuel Mason Bar staff: 6-8
KH Security	4-8	Door Supervisor: 3-6 Close Protection Officer/ Security Manager: 1-2
Conscious Cleaning Company	2-3	Cleaning and waste management
We Are The Fair	None on site	Health and Safety consultants
Individual food traders	9 (3 per kitchen approx)	Kitchen staff

The specific number of persons as set out is based on a normal running day with maximum safe capacities (700). The numbers of persons controlling the event will reflect the different challenges of the individual days and various other activities that may occur in the park (see section 8) This can be upscaled by all staffing elements on very quick notice.

7. KEY PERSONNEL CONTACTS

Name	Responsibility	Telephone
Elle Castle	Operations Manager	07961 058578
Sam Mason	General Manager	07969 314 527
Kieran Hughes	Security Manager	07860 153929
James Melmouth	Artist Programming	07985 663442
Yas Galletti	H&S Consultant	07546 106 928
Jonathan Edwards	Project Lead	07894 204878

8. DURATION OF BUILD, BREAK & HOURS OF ENTERTAINMENT

The Operations Manager, will be in overall charge of the site production which includes both pre-production phases, live operation phases and break phases. As such they will have direct oversight of all areas of production and all contractors and staff on site.

Production Schedule – The below details the main production schedule dates:

Pre-Production – Running from January 2021

- Build day 1** – Sunday 23rd May 2021 – 08:00 -20:00
- Build day 2** – Monday 24th May 2021 – 08:00 – 20:00
- Build day** – Tuesday 25th May 2021 – 08:00 – 20:00
- LA Inspections** – Tuesday 25th May 2021 – 16:00

The pop up will run on a daily schedule between Wednesday and Sunday every week and bank holiday Monday’s until the end of the series. Below is the outline schedule of 1 day. Bank Holidays and other public holidays will be considered on a case per case basis and reviewed alongside Haringey Events and friends of the park groups.

Wednesday 26th May 2021:

- Setup – 10:00 – 12:00
- Delivery / Restock period: estimated 06:00 – 11:00 *there may be cause to restock during the day
- Facilities open – 12:00
- Music off: 21:00 *before sunset – sunlight adjusted programming hours.
- Bars close/ Catering shuts: 21:00
- Curfew – 21:00

We anticipate the de-rig and clean-up of the site to take place over one day.

Break down day 1 – – Monday 20th September – 08:00 – 20:00

Dates may well be pushed back in line with government guidelines, however the series is intended to run for 17 weeks and as such the end date will be pushed back in line with the start date.

In addition to this, Assembled Live are aware of other events taking place in Finsbury Park during the pop-up and the potential requirements for additional resourcing on these dates. They are outlined below:

Event	Dates	Timings	The Open Arms Closing hours
Krankbrother	August Saturday 7th Sunday 8th Saturday 14th Sunday 15th September Saturday 4th Sunday 5th	Saturdays 2pm - 10.30pm Sundays 2pm - 9.30pm	9pm
Le Clave Festival	Saturday 21st August	Closes 10pm	9pm
Outdoor Cinema	July Thursday 22nd Friday 23rd Saturday 24th Sunday 25th	TBC	9pm

Richard Hope Play Space Community Event	Saturday 31st July	TBC	9pm
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9. Areas & Structures

Arena	Structure
Drinks Kiosk	Container with Bespoke cladding
Food Kiosks	Container with Bespoke cladding x 3
Band Stand (Pavillion)	Bespoke wooden bandstand

10. ARTISTS

The Open Arms are currently liaising across a number of arts-based organisations based in Finsbury Park to curate the mixed-discipline art performances taking place across the series. They include Park Theatre to curate a series of improvised performances in the space; Haringey Shed to curate a series of children's after school workshops; Furtherfield who will work with them on curating an art installation piece, New River Studios who will offer impromptu Jam sessions to their young creatives and Edible Landscapes who will run a variety of free workshops on site.

This is a small selection of ongoing planning with many more partners to be confirmed.

These talks are ongoing and as a schedule is finalised, it will be publicised online and available on signs at the pop-up.

11. SITE PLAN

Appendix B - Site Plan

A scaled site plan has been drawn that shows the location of infrastructure that will be build as part of The Open Arms pop-up. It will consist of a small performance area, picnic bench seating and a core hub structure encasing a bar servery and food traders. There will be a compostable toilet block with 10 toilets and a large portaloo with baby change and accessible toilet facilities.

12. SITE EGRESS

The Open Arms will end activity at 21:00 each day. There will be lighting and signage provided to direct people out via the Manor House exit. The security team will be also direct people out via the Manor House gate exit and encourage people to leave the area as quickly as possible.

Islington Licensing Authority will be consulted on the details of the access/egress from the event

13. TRANSPORT LINKS

With the scale of the performances and casual nature of the pop up, it is expected that the majority of guests attending will be from the local area and as such it is not anticipated that there will be an impact on local transport hubs.

The nearest train stations are Finsbury Park and Manor House.

14. COMMUNICATIONS

Operational Communication System -

The main means of communication on The Open Arms will be via two-way radio. All staff on duty will have radios to communicate throughout the site, they will be briefed on radio protocol and they will be given ear pieces to ensure no sensitive information is shared in front of the public. Staff will have their own radios and they will be cleaned between uses if passing from one staff to another. .

The Call Sheet will be distributed to all staff and on-site suppliers during induction - mobile phone numbers of staff where applicable.

The Operations Manager will deal with all internal and external communication as a first point of contact for all enquiries. This involves monitoring and relaying messages from the customer service email address and facilitating multi agency co-operation between key personnel, contractors, Environmental Health, Police and emergency services.

Community Liaison – The Open Arms is committed to providing local residents with clear and honest information regarding the times of entertainment, the traffic management scheme, build/break schedule as well as the details of a hotline number. The local residents can make contact with the Operations team using the email address community@theopenarms.live and those in regular contact will be given the phone number of a manager on site.

Public Communication - Pre-operational information will be made available to the public via the website and social media as well as posters in the local area.

Emergency communication with the public will be made directly from security via Loud Hailers.

Signs will be in place around the site to indicate the location of general facilities, e.g. bar, toilets, seating, covid-19 measures etc.

15. CATERING

Food

Public catering will be provided by approved, registered food traders. Full details of the suitability and levels of staff training for these caterers will be supplied in advance together with details of which LA they are registered as a food business with. There will be at least 2x food traders on site at one time, though they may change throughout the 12 week period.

Assembled Live will ensure that all concessions are strictly controlled and provide the correct documented proof of their certifications regarding safety compliance (including Public, Products and Employer's Liability Insurances, Risk Assessments and Method Statements, HACCP/SFBB, Food Hygiene Inspection Scores, proof of Registration as a Food Business, details of Staff Competencies, GAS Safe Certificates, Electrical Inspection Certificates, PAT Certificates, Fire Safety Information and Allergen Information). All catering details will be supplied to the Haringey food safety team at

least 28 days prior to the pop-up opening.

The Safety Advisor will ensure all catering units will be reviewed to ensure they are practicing safe methods of food handling and preparation at standards that meet all legal requirements.

Sale of Alcohol

Underage Drinking – A challenge 25 policy will be in operation at all bars. All drinks will be served in either PET bottle or polycarbonate glass. No glass will be served.

The DPS shall ensure that all bar staff are aware that they should not serve any persons who appears overly intoxicated or are engaged in anti-social behaviour. There shall be no irresponsible drinks promotions.

Anybody who has purchased alcohol will remain inside the area designated by the picket fence, being asked to leave their drink behind by security if they try to leave with it.

Bar Staff – The bar will have a personal licence holder assigned to it. The DPS shall be responsible for ensuring that all bar staff involved in the sale or supply of alcohol are aware of their duties and responsibilities. This includes training in recognizing signs of intoxication and refusal of sale; Challenge 25 and valid forms of proof of ID.

Refusals all refusals shall be logged in a book by bar staff, they will be checked and signed monthly by the DPS and made available for inspection upon request by the relevant authorities. If the refusal is due to inebriation, the security will wait until it is safe for the person to leave the site and then have them leave the site.

There will be no super-strength beer, lagers or ciders of 6.5% ABV or above sold at the premises.

16. SECURITY AND STEWARDING

Assembled Live will employ the services of KH Security to provide SIA Guards to support their Operations Team. The role of the security team will include:

- Asset Protection
- Crowd Management
- Customer Service & Brand Ambassador
- Covid-19 Marshalling

Assembled Live will have four security personnel present for duration of the operating hours of The Open Arms from. The following schedule of security personnel is scheduled.

4 x SIA registered security staff on Wednesday and Thursday from 12:00 until close each day.

6 x SIA registered security staff on Friday, Saturday, Sunday and bank holiday Monday from 12:00 until close each day.

The security staff will wear body worn cameras at all times.

The number of SIA registered security staff to be risk assessed by the premises licence holder and the number of SIA registered security staff may be reduced subject to written confirmation from the Police.

Is it noted that when deemed necessary by the Head of Security and Site Manager the number of SIA registered security staff can and will, also be increased.

17. PRODUCTION/ AVAILABILITY OF RISK ASSESSMENTS

All contractors, suppliers, providers, caterers are to provide their own risk assessments and fire risk assessments relating to their individual operations.

Site Risk Assessment – (APPENDIX C)

Fire Risk Assessment – (APPENDIX D)

Covid Risk Assessment – (APPENDIX E)

18. DISABLED PROVISION

Assembled Live are committed to producing entertainment that is accessible to all users. Our approach is in line with the Equality Act 2010 and the subsequent clarifications outlined in the Equality and Human Rights Commission's Statutory Code of Practice for "Services, public functions and associations". Beyond our legal obligations it is the desire of the team that the pop-up be an all-inclusive environment and positively encourages people with special needs to attend.

The Operations team recognises their moral duty as well as legal obligation to provide a site that will be as accessible as possible to those with special needs. We recognise that these needs go beyond wheelchair access but to all mobility issues, visual and hearing requirements, and hidden disabilities or illnesses that may need to be catered for on site

The website, social media and on site signage will have contact details for the Operations Team should anybody wanting to attend feel they need to speak to the team in advance or after attending to make any plans for their visit, or give feedback.

The Open Arms is located at Finsbury Park. The site is mostly flat and the ground is generally level, although there are some areas where the ground may be uneven. The site is accessible by hard standing paths, therefore it is highly unlikely that poor weather conditions would restrict guests from accessing the pop up. The site positioning is on grass and may become muddy and water-soaked, however due to the openness of the site and infrastructure, the operations team will consider being operational in poor conditions

Toilets – An accessible toilet will be available on-site, reserved for wheelchair users.

Seating – Additional seating will be reserved for those who may need it more than others.

Examples of persons with special needs that have been considered include mobility problems (wheelchair users and difficulty walking) and impaired sight or hearing.

- Those with disability needing a power supply (mobility scooters), refrigerated medicines or similar unique special support will be reviewed on an individual basis and their needs met as best as possible.
- Stewards, marshals and all staff will be briefed on helping those with disabilities should there be a site evacuation.

19. TOILET PROVISION

The Open Arms holds a duty of care over staff, alongside ensuring the welfare of guests with accessible requirements. The organisers will be offering a small number of public toilets for general use.

The provision will be as follows:

Unisex WC 10
Accessible toilet with baby changing facilities 1

The toilet supplier will carry out regular checks on the toilets, draining them as and when required. The most appropriate hours for this to take place will be agreed with the parks team, however it's suggested it takes place outside of the park's usual busy times. The toilets will be regularly cleaned by cleaning staff on duty at the time.

20. HEALTH AND SAFETY

The Fair has been appointed to undertake the risk audit for the pop up, and ensure that the infrastructure is built according to the planning, licensing and operational submissions. The Fair have over 40 years combined experience of event management and risk auditing and have the following NEBOSH and IOSH certification:

CIEH – Professional Trainer
NEBOSH – NCG1, NGC2, NGC3
IOSH – Managing Safely
IOSH – Directing Safely
IOSH – Managing Safely in Events and Exhibitions
NVQ Level 4 – Spectator Safety Management
BA (Hons) – Crowd & Safety Management

During the operation of The Open Arms, the role of the safety advisor will be:

- Producing plans in accordance with production team
- Carrying out a physical risk assessment of the site prior to opening on the first operational day
- Advising on compliance
- supporting in Covid Planning

21. INCIDENT REPORTING

All accidents, incidents or dangerous occurrences that happen on site during the build, live or break, however minor must be reported and recorded.

There is a known link between the number of incidents/near miss/dangerous occurrences, and the number of accidents that occur. It is therefore crucial that all incidents/near miss/dangerous occurrences are reported and investigated.

Accident – An unplanned and undesired event which results in harm to a person or damage to property

Incident or near miss – An unplanned, undesired event, which, under slightly different circumstances, could have resulted in harm to a person or damage to property

Dangerous occurrence – Events that, had the inputs been different, could have resulted in a major incident

In the event of an accident/incident/near miss or dangerous occurrence, the first action should be to ensure the wellbeing of an injured person, preserving the scene and then reporting via the process outlined below.

Responsibility

- 1: Any person witnessing or involved in an accident must inform the Operations Manager immediately.
- 2: If not informed initially the Operations Manager must be notified
- 3: The Operations Manager will record the incident/accident/near miss in the accident book bar structure with as much information as possible including as much details as possible:
 - a) The date and time of the incident
 - b) The full name of the person(s) affected
 - c) The name and status of the person completing the entry if different from (b) above
 - d) The occupation of the person affected
 - e) The nature of the injury or condition and the body part affected
 - f) The place where the accident occurred
 - g) A brief but clear description of the circumstances
- 4: Wherever necessary, appropriate action should be taken by the Operations Team to avoid a recurrence of the incident or near miss occurrence thus preventing the possibility of a future accident.
- 5: If the incident is reportable under RIDDOR the Operations Manager is responsible for reporting.

22. ELECTRICAL SYSTEMS

All power requirements will be sourced from generators and temporary supplies in the case that access to existing grid connections are unavailable. The temporary supplies and installation of distribution infrastructure will be maintained by a suitably competent contractor.

All cables associated with the lighting/small devices will be located away from public walkway areas as appropriate and either covered by cable ramps, flown or affixed to fence lines.

Portable equipment shall be covered by current PAT test where appropriate.

A reputable power supplier will certify the electrical installation prior to use. Sign off will be available to authorities in the bar office at site.

23. NOISE MANAGEMENT

The noise factors for consideration in the planning of this activity include the limited amplified music, bar operations, build and derig noise and potential noise from attendees.

Most music will be unamplified, however even when amplified, will be at low level and for a small number of people (300 – 400pax) seated on benches in close proximity to the music source.

In the case of a complaint, a member of the Operations team will take a decibel reading using a smartphone app, at an agreeable receptor point to the person who has made the complaint.

Whilst the audible level of the performances are not anticipated to reach a volume which could impact on local residents, the stage positioning will be directed away from any contentious areas. In advance of the pop up's arrival at Finsbury Park, a resident's letter will be distributed, outlining the nature of the pop up, plus a direct hotline number and email address for queries.

Any noisy works as part of the build, derig or general operation of the bar will be carried out between the hours of 08:00 – 18:00 and will be notified to residents in the immediate vicinity in advance of them occurring. Security and signage will be on hand during operational hours to request that anybody attending the pop-up

24. STRUCTURES

There will be 4 metal cabins used to create the bar and food serving areas of The Open Arms. The bar will be 20ft in width and approximately 20ft deep. The food units will be 3.8m wide and 5m deep. They will be cladded on the outside so as to add aesthetic value to the look and feel of the area and have it in keeping with the surrounding and with the proposed activities.

All structures shall be sited and assembled/ erected by the supplier and shall be checked and signed off as being correctly erected and safe for use by a competent employee of the supplying company, these will be reviewed by the Safety Advisor prior to use.

All relevant certification, assessments and method statements will be collected by the Safety Advisor prior to the pop up, failure to do so will result in a delay or refusal to install.

Full details of structures in use on site will be provided to the Planning Department and Building Control at Haringey Council in advance.

25. GENERAL CLEANING / WASTE DISPOSAL

General Cleaning and Waste Disposal will be managed by The Open Arms, with additional litter picking staff.

Refuse bins will be distributed around the site and in addition two 1,100L bins positioned BOH. One will be used for recycling materials and the other for general waste. There will be collections made by a suitable waste disposal company with a Waste Carrier Licence. Hours for this will be agreed with the parks team but is expected to be outside of park operating hours.

During the live operation there will be a cleaner / litter picker working throughout the site. The staff will be responsible for the seating areas whilst ensuring the cleanliness of the toilets. These areas will be cleaned regularly and thoroughly and between sittings. A handover will be done at the end of the breakdown of the pop up to a member Haringey Events to ensure that they are happy with the cleaning of the park. We will review the staffing provision regularly to ensure there is sufficient coverage.

26. SUSTAINABILITY POLICY & ENVIRONMENTAL PROTECTIONS

The Open Arms will take all necessary measures to ensure that sustainable practices are adopted and maintained during the pop up, and that the use of single use plastics is minimised. At all times we will endeavour to comply with United Kingdom Law and legislation BS8901 Sustainability in Event Management.

Pre-Opening - Bar and Catering Information

The Open Arms will take all steps practicable to reduce its carbon footprint. All waste disposal will be managed carefully to ensure recycling is carried out where possible. Below are some further measures the organisers are planning to implement. Julies bicycle is a platform the organisers will be using to review their carbon footprint to understand their impact through hosting the pop up

All materials used will aim to be low impact on the environment:

- o No plastic straws will be stocked or distributed
- o Polycarbonate cups will be used with a deposit fee to ensure customers return them
- o Food traders will use bagasse serveware made from a sugarcane byproduct meaning it is fully biodegradable.

The Open Arms will have extensive recycling streams consisting of dry recycling, glass, general waste and food. Some food waste will be donated to Edible Landscapes to use as compost.

The bar will only use polycarbonate cups to serve drinks in for which a refundable deposit will be charged. Upon return to the bar, each cup is replaced with a new, fresh glass.

All food traders will only use biodegradable packaging that will be sorted into the appropriate recycling streams as much as practicable.

27. SPECIFIC WEATHER CONDITIONS

Extreme Rain – Persistent heavy rain during the operational period can lead to localised flooding and unstable ground conditions in some areas. This can have an adverse effect on the premises.

Ground conditions for temporary demountable structures: Natural ballasting of the containers should be sufficient to hold during wet weathers, advice from the structure company should be sought. The TDS will be placed in areas least affected by standing water.

The site electrician will ensure that all power connections are properly earthed and meet BS7909 meaning that connections and distribution will not be affected by the wet conditions.

All TDS will be checked on a regular basis during extreme rain to ensure that they remain stable.

Extreme Heat – Staff will be provide with sunscreen and plenty of shade should they be working extreme heat. During periods of extreme heat, the operations team will be mindful when serving alcohol to people who may be suffering due to the heat.

Extreme Wind – The Open Arms will monitor reliable weather reports and ground conditions to identify the structure on site with the lowest wind tolerance and develop an action plan around that.

The Open Arms will request all contractors to supply wind management plans & calculations as part of their H&S documentation.

Lightning –

In the event of lightning nearby, staff will stay inside the cabins to ensure they are not exposed to lightning.

28. EMERGENCY PLAN

Whilst The Open Arms is operating within Finsbury Park it is understood that the staff maybe first to see and be involved in an emergency situation. In all situations that require emergency services, all staff will be told to call 999. If the staff member is uncertain about calling 999, they will relay the information to the Operations Manager who will take necessary steps in contacting local authorities or emergency services. Staff will not be expected to put themselves in danger, but will be trained sufficiently to be able to support in any park evacuations or cordoning of areas as necessary.

Although not being used in a Control Room scenario, staff will be trained in the use of METHANE in relaying information to emergency services as part of any communications with them and the Local Authorities.

A full incident report will be written up by the most senior member of staff in attendance.

Shared Situational Awareness

In the initial stages, pass information between emergency responders and Control Rooms using the METHANE mnemonic.

- M** Major Incident declared?
- E** Exact Location
- T** Type of incident
- H** Hazards present or suspected
- A** Access - routes that are safe to use
- N** Number, type, severity of casualties
- E** Emergency services present and those required

Whilst a terrorist incident at Finsbury Park is unlikely, all staff will be briefed as per the below protocols;

IN THE EVENT OF A MARAUDING TYPE ATTACK

RUN

Take off your Hi Vis vest if you are wearing one
Escape if you can
Consider the safest options
If there is a safe route RUN – if not HIDE
Can you get there without exposing yourself to greater danger?
Insist others leave with you
Leave belongings behind except grab bag if you can easily take it
5/20 Rule If possible stay 5m from hard cover and 20m from an escape route.

HIDE

Take off your Hi Vis vest if you are wearing one
If you cannot run – HIDE
Find cover from gunfire if you can see the attacker, they may be able to see you
Cover from view does not mean you are safe; bullets go through glass, brick, wood and metal
Find hard cover e.g. substantial brickwork/heavy reinforced walls
Be aware of your exit routes
Try not to get trapped
Be quiet, silence your phone and radio
Lock/barricade yourself in – its handy to carry a door wedge
Move away from the door

TELL

Call the emergency number UK 999 EU 112 or use your radio – What do they need to know?
Location – where are the attackers/suspects?
Direction – where did you last see them?
Descriptions – describe the attacker, numbers, features, clothing, weapons
Further information – casualties, type of injury, building information, entrances, exits, hostages
Stop other people entering if it is safe to do so

Armed Response

Follow officers' instructions
Remain calm
Can you move to a safer area?
Avoid sudden movements that may be considered a threat
Keep your hands in view

Officers may

Point guns at you
Treat you firmly
Question you
Be unable to distinguish you from an attacker
Officers will evacuate you when it is safe to do so

Stay Safe

What are my immediate actions if there were an incident?
What is my part in the response plan?

Stay Calm

Be prepared
Be professional

29. SITE BUILD / CLEARANCE

Production schedule to follow in the month leading up to the pop up (**APPENDIX G**).

30. EMERGENCY VEHICLE ACCESS

Emergency Vehicles will access the site via Endymion Road.

The nearest A&E facilities have been identified as:

The Whittington
Magdala Avenue
London
N19 5NF
020 7272 3070

31. HEALTH & SAFETY MEASURES

Fire Safety

Suitable and sufficient firefighting equipment will be provided on site to the levels described within the risk assessment. Extinguishers will be positioned for easy access.

The suggested level of FFE is as follows:

2x Water
8x CO2
2x Foam

There will be wet chemical Fire extinguishers if there is deep fat frying.

As the area is unrestricted and unfenced, the below calculations have been based on the parks exit gates.

The area of free, unobstructed public viewing space for the entertainment area is as follows:

Area: 2,800m²

Based on only the entertainment areas and using a crowd density of 4m² per person, we achieve a safe capacity of 700. Whilst the area is open to all, it is expected the area will generally have around 200 – 300 people at one time, though there is provision for the maximum capacity of 700 people.

Should there be a fire within any of The Open Arms infrastructure, all patrons in the vicinity will be directed towards the nearest park exit at Manor House Park out of one of the three fire exits. Staff will also evacuate and the Fire Brigade will be called.

Covid-19

The Open Arms has been set up not only to enhance the local community arts offering, but also as an antidote to another summer that may see covid-19 prevent the normal use of pubs and other venues around the UK being able

to offer their usual service. Due to the open-air nature of The Open Arms, it is able to operate with the space and ventilation needed to allow for social distancing and safe activity whilst covid-19 still presents a threat.

A full Covid-19 Risk Assessment has been carried out and shared with the public health team. This gives greater detail of the activities of staff, sanitation, social distancing measures, signage and crowd management. In addition, hand sanitizing stations will be provided throughout the site, not just at the point of sale for food and drink.

32. SAFEGUARDING

In the event of a child or vulnerable person becoming lost on site or separated from their guardian, the entrance will act at the meeting point. Our SIA registered security will be briefed to contact a member of management who will have safeguarding training in order to follow the relevant procedures and reporting protocols details in the **Safeguarding Policy appendix H**.

33. APPENDICES

- A – LICENCE OPERATING SCHEDULE
- B - SITE PLAN
- C – RISK ASSESSMENT
- D – FIRE RISK ASSESSMENT
- E – COVID-19 RISK ASSESSMENT
- F – SECURITY MANAGEMENT PLAN
- G – PRODUCTION SCHEDULE (provided 1 month prior to opening)
- H - SAFEGUARDING POLICY AND REPORTING PROTOCOL

Additional Resident's Representations

Dear Daliah

Thanks for the link. I attended the meeting and made some comments in the chat. Please forward the below to the representations file. It is not good enough to say it is 'too late'.

In summary I can barely believe the council is seriously considering this.

Five months?! Alcohol sales from noon to 9pm?

This is a park. Has the council no sense of public responsibility?

Please at least reduce this to 20 weeks maximum and allow alcohol sales only when events are actually on. Selling beer from noon, especially on sunny days, will ruin the atmosphere of the whole park. The argument by the organiser that you 'cannot walk away' from a bar area — because there is a deposit on the glass -- is ludicrous. It is the case at every festival that people carry drinks far and wide and then maybe return the glass for the deposit. We will have drunken or semi-drunken people all over the park from 1.30pm each and every day this is on. And they will not all use the compostable toilets obviously. And I would suggest only a minority will be taking any notice at all of the 3-hour long sessions of poetry and acoustic music being mooted. There is not a venue in London which would consider trying to commission three whole hours of this sort of material for four days a week for five solid months. All of that is pure fantasy and a cover for lucrative alco sales, which the council seems content to collude with.

I realise [from the reaction of Sarah Jones in the meeting] that the council has already made up its mind on this, so in desperation: please consider licensing only for the evenings [from 6pm maybe] when at least most young children will not be there. And please reduce the duration of this cynical pseudo-artistic exercise. I believed nothing the organisers said about 'giving back' to the community through the arts, and when questioned it was clear they had not made any serious efforts in this direction.

Obviously I would rather this application is turned down completely, as would most park users I believe, whatever the organisers — Assemble Bars Ltd [clue in the name!] — claim.

best wishes

Tim Richardson

From: The Friends of Finsbury Park
Sent: 28 April 2021 12:00
To: Barrett Daliah <Daliah.Barrett@haringey.gov.uk>
Subject: Re: open arms

Daliah

Forgive - making a practical point. This doc references 700, other materials have talked about 200 / 400 allowed in at one time. What is it?

On qs - examples in the chat i think unanswered then and in these new docs included:

1. Are people paid to perform, beyond expenses
2. will music be played as background for time periods when no events are on; what are the proposed sound monitoring / db limits
3. How will deliveries be managed
4. do they plan to put generators in
5. do you have insurance agreed
6. what is the mitigation proposed for the local park cafes + nearby pubs
7. what is your proposal around late night safety, noting this is next to the drug dealing spot on the reservoir

etc

Thank you. Tom

From: To: Licensing <Licensing@haringey.gov.uk>
Cc: douglas Palin
Subject: The Open Arms, Finsbury Park, - additional comments

Dear Ms Barrett,

Yesterday I sent the email below and stated that I had no additional submissions. I then received your email this morning which included a number of documents from the event organiser which I had not seen before.

The document "Additional Conditions" - paragraph 2 - (attached below) states that a maximum of 700 people will be attending at any one time. Unfortunately, I was not allowed to see the original license application documents - my email 29 March. However, the briefing document which went to Kirsten Hearn on 23 March stated:

"6.18 Due to the low numbers within the venue at any one time (200), it is anticipated that any noise levels emanating from the onsite performances will be kept to a minimum, with minimal effect on park users, and local residents."

<https://www.minutes.haringey.gov.uk/ieListDocuments.aspx?CId=435&MId=9744>

So I presume that the figure of 200 was also given to your department. –

To be informed three weeks after the closing date for representations that there was now a 250% increase in the maximum permitted is not acceptable. The event has gone from a possibly family friendly event of up to 200 people to a serious drinking event of 700. In addition, the amount of noise generated will increase considerably, I doubt if there will be minimal noise levels any more. It looks as if there has been an attempt to disguise the true nature and extent of the planned event with the aim of fooling potential objectors.

Because of this change in numbers I do not consider that the application is valid any more and should be dismissed by the Licensing Committee.

Please bring my additional comments to the attention of the Licensing Committee.

Yours faithfully

Konrad Borowski

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The Open Arms - Residents Meeting Follow Up

We'd like to thank all residents and other attendees for spending an hour of their time coming along to our Residents Meeting on Tuesday 20th April. We hope we were able to clarify some points and also to allay some fears. It was great to see so many people turn up and engage.

All of our program and entry to the space is free.

Why are the hours for serving alcoholic beverages, soft drinks and food, like they are?

The licence applied for runs Wednesday - Sunday, 12pm - 9pm. In order for The Open Arms to run an extensive free program of music, theatre and spoken word, we will need to use the revenue from the drinks and food kiosks to cover this and all other operating costs.

In response those who are keen to see the program extended, we have recently updated our program with suggested "stretch" slots that indicate where we hope to introduce further programming.

Are you paying artists?

Yes, we are paying artists over and above expenses. We are pleased to say that we also pay the London Living Wage for all staff as a minimum.

Why can you not share the rest of the program for the summer now?

As The Open Arms is still yet to be granted a licence, we are not financially in a position to confirm and pay for artists. We will be booking a month of our program in advance which will be shared both on our website and on a large notice board on the side of our bar.

We have contacted and been in contact with many local organisations, some of whom we are still discussing potential plans with, however unfortunately until we have a licence, we are unable to finalise these plans.

What are your anticipated hours of amplified music?

The majority of our program will be acoustic or unamplified. There will be a small percentage that will require some amplification in order for those in the space to hear the performance above the general background noise of voices.

There is no planned background music.

How can residents get in touch about noise concerns?

As standard, we always provide a direct email address to contact the management. This will be community@theopenarms.live. We'll also provide a direct mobile number for the General

Manager on site to residents in the immediate area that will be contactable during the opening hours.

If you do not make immediate contact via these methods, we will aim to get back to you within the hour.

How much of the park will be fenced off for this event?

Haringey Council have calculated that The Open Arms will use 1% of the park this summer.

What is the proposed delivery schedule for suppliers?

Deliveries are planned for between 6:00 - 11:00am. Deliveries will not happen every day and will be consolidated wherever possible.

Will there be generators?

We will have generators on site, however we have chosen a super silent model that runs on bio fuel to decrease any emissions. We will be using telemetry to closely monitor usage and reduce running times wherever possible.

How will you stop people from leaving the space with their drinks?

The Open Arms has now withdrawn the 'off sales' element of our application which now means that no drinks will be allowed to be taken off the premises. The site will have a picket fence that runs around the entire length of the boundary and will be patrolled by our SIA registered security who will ensure the space remains within the agreed capacity agreed with Haringey Council. This also means that no litter should leave the premises.

Please note that initial documentation refers to a capacity of approximately 200-300 patrons, this was calculated on the basis that the premises license application was for ON and OFF sales of alcohol. Following extensive consultation the application was amended so that sale of alcohol is for ON sales only and for a specific area which is fenced off. In line with these amendments to this application and that licensable activities are only available within this space, we have provided a maximum capacity by way of condition on our licence of 700 patrons at any one time.

How has the safety of the site been considered and that of patrons leaving?

The Open Arms will have a number of SIA registered security that will be pre-agreed with Haringey Council who will patrol the premises and ensure all patrons are using the space responsibly throughout. When patrons leave the premises when the venue closes, they will be reminded to leave quietly to respect the neighbours and will be encouraged to use our well-lit exit route via Manor House gate where our SIA registered security will show them out.

Details of how we plan to safely manage the site are set out within our Safety Management Plan.

Will the organisers have insurance?

Yes, The Open Arms will be insured.

If you would like to contact us to discuss anything further, please do not hesitate to drop us an email at community@theopenarms.live

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Open Arms – Covid event implications and guidance

Roadmap Step 3

Permitted events — no earlier than 17 May 2021

Step 3 will take place **no earlier than 17 May**, and at least five weeks after Step 2, following a further review of the data and the four tests. Again, the government will announce one week in advance whether restrictions will be eased as planned.

Our intention is that indoor events and all remaining outdoor events can commence from Step 3, subject to meeting COVID-secure requirements including social distancing.

Events that are able to commence from Step 3 include those where:

1. People are likely to congregate in one area for the duration of the event.
2. People are likely to enter or leave the venue in large numbers at a similar time.

This could include events and activities such as:

- business events such as conferences, trade shows, exhibitions, charity auctions, and private dining events such as charity or gala dinners and awards ceremonies, and corporate hospitality
- cinemas
- live performances
- circuses
- air shows
- historical /battle reenactments
- live animal performances such as falconry displays at events
- non-elite and professional sporting events
- grassroots and professional sporting events

Event organisers will need to adhere to the three requirements set out in the guidance these area:

1. Event organisers follow all relevant COVID-secure guidance depending on the type of event, and complete a related risk assessment. This guidance varies according to the type of event and could include [outdoor events](#), [funfairs](#), [performing arts](#) or [sports events](#) (full list in the [Existing guidance](#) section).
2. Organisers and attendees adhere to all legal requirements, including maintaining group sizes permitted by social contact restrictions at the relevant step in the Roadmap and preventing mixing between groups, enforcing social distancing guidelines and mandating face coverings in indoor areas where required.
3. All reasonable action has been taken by the event organiser to mitigate risk to public health.

These social contact limits for permitted organised gatherings will be:

- **Indoors** - rule of 6 or 2 households
- **Outdoors** - 30 people

- **Organised sport** - exempt from social contact limits

Organisers should also mitigate risk to public health by controlling attendance, limiting numbers to take account of the space and ventilation of a venue and implementing effective infection prevention and control measures.

All events recommencing at Step 3 will be subject to the following capacity caps:

1. 1,000 people or 50% of a venue's capacity, whichever is lower at indoor events
2. 4,000 people or 50% of a site or venue's capacity, whichever is lower at outdoor events

All capacity restrictions must be adhered to at any point throughout the event. For example, a theatre can admit over 1,000 people in a single day, but no more than 1,000 people at one time. If an event runs over the course of multiple days, no more than 1,000 people should be admitted at any one time over that period. If a single venue hosts multiple different events at one time, and the attendees of each event are separated for the duration of the event (for example, a cinema with multiple screens, or an exhibition centre hosting multiple business events), the 50% capacity cap will apply to each individual event, rather than the venue.

This should be applied consistently across all types of events apart from grassroots organised sports participants events which are not subject to the limits on participants, but they are still subject to limits on spectators.

For those events subject to capacity caps, it should be noted that the **caps refer to the event attendees only**. Staff, workers and volunteers are covered by the work exemption so should not be counted as part of the capacity cap.

Events which cannot take place until further notice

An event cannot take place in either Step 2 or Step 3 if it is unlikely that social distancing between groups of attendees can be maintained, or if other COVID-secure requirements cannot be met. This may be the case for events such as music festivals and carnivals. This guidance varies according to the type of event and could include [outdoor events](#), [performing arts](#) or [sports events](#). A full list of guidance is provided in the [Existing guidance](#) section.

Local Authorities must not put blanket bans on events

Local authorities can allow or prohibit organised events from taking place in their local area but have told by the Government that they must act reasonably and may not put blanket bans on events taking place in their areas.

Decisions should be made on a case-by-case basis, with consideration given to both the risks and the mitigations in place as well as the economic and social benefits that events offer to local communities. Local authorities should not issue blanket bans on permitted events, and should assess each event in discussion with the organiser based on the Covid-secure guidance and relevant government restrictions in place at the time. Any objections to a particular event by a local authority should be based on clear evidence that points to inadequate alignment with guidance or government restrictions, or to the absence of a comprehensive risk assessment.

Event organisers should make it clear to local authorities whether their particular event contains any elements of a business event, sporting event, or live performance or show that would make it subject to a capacity cap. Event organisers may be able to remove a particular element of the event to allow it to proceed without a cap on numbers.

What guidance should Local Authorities follow?

In deciding whether an event is permitted, local authorities should also consider factors such as:

- Is there a risk to local population health, taking into account local trends in the prevalence of coronavirus?
- Is the event permitted at the relevant Step of the Roadmap?
- Is it an event that is subject to restrictions: a business event, elite sporting event, fundraising event or live performance?
- Has the event organiser carried out a comprehensive risk assessment?
- Has the event organiser taken into account the relevant Covid-secure guidance?
- Can/will all mitigations be operated effectively?
- What will be the impact on the local area and other adjacent areas?
- Has the event organiser engaged appropriately with neighbouring businesses, transport operators and local police to assess and mitigate risks arising from pressure on local and public transport?
- Has the event organiser engaged appropriately with local accommodation providers in the area in the event of overnight stays, including for event staff, workers and contractors?
- Has the event organiser considered the impact of increased footfall on the surrounding area and infrastructure (for example, queue management and crowding outside of a venue)?
- Will attendees be primarily local, or will there be additional risk factors created by attracting a national or international audience for the event?
- Has the event organiser successfully run their event in line with Covid-secure guidance previously? This could be within the local authority area or successful events in other local authority areas.

Legal powers to stop events

Where an event poses a risk to public health or in the event of a local spike in coronavirus cases, local authorities can consider prohibiting, restricting or imposing conditions in respect of venues, events or outdoor public places using the powers available in The Health Protection (Coronavirus, Restrictions) (England) (No. 3) Regulations 2020. These powers should only be used if the event, venue or gathering in an outdoor public place poses a serious and imminent threat to public health that cannot be mitigated in conversation with the event organiser. Any such decision must be both necessary and proportionate.

<https://www.gov.uk/government/publications/coronavirus-covid-19-organised-events-guidance-for-local-authorities/coronavirus-covid-19-organised-events-guidance-for-local-authorities>

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